

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

17th October 2019

Present: Chairman Judy Abernethy, Vice Chairman David Smith and Councillors Louise Ward, Aysha St Giles, Richard Rains, Kris Henderson and Steve Abernethy, together with Ward Councillor David Sykes and Newsletter Editors, Pat Rains and Norma Randall.

The 15 minute question time was utilised by the Newsletter Editors who presented members with revised costs and an example Newsletter. It was again agreed unanimously to support the project and to budget for the ongoing cost of printing through the Precept. Volunteers are being sought to deliver the Newsletter door-to-door. Interested parties should contact the Editors on editorwilberfossnews@gmail.com.

1. All Councillors were present. No applications have been received for the vacancies although there has been interest.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meetings of the 19th September 2019 were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors were notified that Planning Application 19/077 | 4 Middlecroft, Wilberfoss had been **approved**.
 - 4.2 Councillors were notified that Planning Application 19/02855 | Erection of two detached dwellings with detached garages following demolition of redundant farm buildings at land east of Brook House Farm, 11 Middle Street, Wilberfoss had been **withdrawn**.
5. Ward Councillor David Sykes presented Councillors with a proposed scheme for a roundabout at Wilberfoss, subject to the East Riding of Yorkshire Council securing funding from central Government. Further opportunities to discuss the scheme will be offered at the Parish Council meeting in November when representatives from East Riding of Yorkshire Council will be present. The scheme is very much in its infancy and nothing is guaranteed.

Councillor Sykes also offered to follow up the issue regarding the Community Benefit Fund linked to the planning consent for Wilberfoss Quarry. The Clerk asked the parameters of the fund could be established.
6. The Clerk advised that there had been no urgent decisions since the previous meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The Clerk confirmed that she had been assured the replacement litter bin and re-siting of the litter bin would take place before mid-November. The work is outsourced by ERYC so the timing is out of their control.
 - 7.2 One more volunteer is needed before the Speedwatch training can be given. The Clerk advised that she had put a request out in the Newsletter.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
 - 8.1 The next flag flying dates are 10th and 11th November to mark Remembrance, 14th November, the Birthday of HRH the Prince of Wales and 20th November to mark Her Majesty's wedding anniversary. Councillor Ward agreed to make the necessary arrangements.
 - 8.2 No discussion took place regarding the Parish Council's Action Plan.
 - 8.3 Councillor Abernethy reported that a children's party has been arranged at the Pavilion for Halloween and that Bonfire

Action

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Night will take place on 2nd November, with doors opening at 6.00 pm. From 19th October fresh coffee, cakes and bacon butties will be served at the Pavilion every Saturday morning. Councillor Abernethy read a Letter of Thanks from a Humberside Lifestyle Project team who had made improvements to the garden area in the play area.

- 8.4 The Editorial Team of the Newsletter had already addressed the Parish Council and secured funding.
- 8.5 The Clerk reported that a further £420.00 had been raised towards the cost of the Elders Party, taking the total ring-fenced funding pot to £3,079. This has secured the future of the party for the coming years.
- 8.6 A discussion took place regarding the suitability of the Grass Cutting Tender and Councillor Rains offered to take a more detailed look at the contract. A further discussion to take place at November's meeting. RR
- 8.7 The Clerk offered Councillors an opportunity to attend a meeting of Town and Parish Councils to discuss the reserved matters relating to the building of the mega prison. The Vice Chairman offered to attend the meeting and subject to being available on the evening, Councillor Rains also offered to attend. DS/RR
- 8.8 The Clerk presented members with details of a scheme being run by Keep Britain Tidy which hopes to reduce the number of incidents of dog fouling in communities on dark nights. At a cost of £250, 10 boards can be purchased and displayed around the village. It was agreed unanimously to join the programme and to use funding from the Recycle Credit Scheme ring-fenced funds to purchase the boards. Volunteers will be needed to erect the display boards. ALL

Councillors Reports for future Agendas

- 9.1 Councillor Rains reported a number of incidents where drivers are parking vehicles on the bridge on Main Street. The Clerk offered to put a polite notice in the Newsletter asking vehicle owners to refrain from such practices.
- 9.2 Councillor St Giles gave a brief update on the restoration works to the church. Work may stop in time for the Remembrance Sunday service, allowing more visitors to the church, and then re-commence next summer.

10. Administration Matters

- 10.1 The Vice Chairman offered to lay the wreath at this year's Remembrance Service at the War Memorial and Councillors Abernethy, Abernethy and Ward offered to address the issue of traffic flow management. The Clerk confirmed that the wreath is due to be received shortly from Gordon Peel, Catton Parish Councillor.

11. Finance (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

- 11.1 The Clerk/RFO sought payment for the following transactions:-

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| Councillor mileage expenses (Abernethy) | £4.50 |
| Grimston Landscapes (Notice Board) | £445.00 |
| Combined staff salaries and employment expenses | £650.91 |
| Wilberfoss Community Centre (Hire Charges) | £15.00 |
| Acer Garden Services – Grounds Maintenance | £447.60 |
| ERNLLCA – Councillor Training | £67.50 |
| 1&1 IONOS website hosting | £5.99 |
| Councillor mileage expenses (Rains) | £18.90 |

The Clerk confirmed receipt of the second instalment of the 2019/2020 Precept.

- 11.2 A lengthy discussion took place regarding the setting of the Precept and the preparation of a budget so that new members we able to understand the process. The Clerk will prepare the budget for circulation.
- 11.3 Members resolved to adopt the new Financial Regulations and Code of Conduct.

Meeting closed 21.04

..... Chairman Clerk